



Reimbursement # (Office Use Only)	Family #
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Reimbursement Form

Items must relate to each student's ILP. One receipt per line.

January 31st: Reimbursement **deadline** for July - December expenses & internet.

April 30th: Reimbursement **deadline** for January - April expenses & internet.

Primary Parent
First & Last Name: _____ **Date:** _____ **Advisory Teacher:** _____

#	Receipt Date	Student Name	Vendor Name	Description of Purchase or Service	Course	Lessons & Tutoring Dates & Times (Must be pre-approved)	Total Amount (Exclude Tax)	Office Use Only	
								PRE-K Items Check Here	Fund Code
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
TOTAL TO BE REIMBURSED: <i>Do not include tax</i>									

FOR OFFICE USE ONLY

_____ Parent Signature	_____ Date	Funding Codes:	LOCATION	5-DIGIT FAMILY #
		A: Instruction	100. _____ .145. _____	1 .411= \$ _____
		B: Cur & Supplies	100. _____ .145. _____	1 .451= \$ _____
		C: Internet	100. _____ .145. _____	0 0 0 0 0 0 .430= \$ _____
		D: Pre-K Curriculum	100. _____ .146. _____	0 .451= \$ _____
		E: ASAA Sports Fees	100. 4 2 0 .700. _____	0 0 0 0 0 0 .491= \$ _____

_____	_____
Teacher Approval	Date
_____	_____
Business Office Approval	Date